



## **Production Supervisor – Mechanic Falls Plant**

**Auburn Manufacturing, Inc.** is a locally owned and operated Maine company for over 46 years, with 2 locations in Mechanic Falls and Auburn, ME. **AMI** is an industry leader in the manufacturing of advanced textiles for extreme-heat environments, as part of the finishing process.

### **Requirements:**

- Associate's degree in manufacturing or a related field, or an equivalent combination of education and experience.
- Minimum of 3 years of supervisory experience in a manufacturing environment; textile manufacturing preferred.
- Strong computer skills, including proficiency with WORD, spreadsheets, databases, and production/inventory software.
- Experience with inventory management systems and MRP; Netsuite experience preferred.
- Ability to travel between company locations in Auburn and Mechanic Falls as needed.
- Demonstrated leadership skills with experience supervising and supporting employees across multiple shifts.
- Ability to obtain Fork Truck Operator certification.
- Background in textile weaving and related machinery (opener, carding, DREF, twisting, looms) preferred.

### **Benefits:**

- Competitive pay.
- 401K Plan.
- Medical, Dental, Life, Vision, AD&D, Short/Long term Disability.
- Vacation/Personal Time & 10 Paid Holidays.
- Uniform rental, and allowance for approved prescription safety glasses.
- Access to company camp in Rangeley, Maine.

### **Responsibilities:**

- Oversee daily production operations to ensure products meet specifications.
- Partner with the Master Scheduler to meet customer orders and optimize workflow.

- Manage raw material and finished-goods inventory, including cycle counts and reporting.
- Supervise production staff, including hiring, training, scheduling, and performance management.
- Monitor productivity and support departmental budgeting efforts.
- Coordinate with internal departments to address production and scheduling needs.
- Oversee preventative maintenance activities to minimize equipment downtime.
- Maintain safety, housekeeping, and compliance standards throughout the facility.
- Support quality control through inspection oversight and participation in quality discussions.
- Maintain accurate production records and documentation within the ERP system.

**Auburn Manufacturing, Inc.** is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability, veteran status, familial status, domestic violence status, or any other status protected by law.